REGULATOR FOR ENERGY & WATER SERVICES

ZentrumBusinessCentre, Level 1, Mdina Road, Qormi QRM 9010, Malta
Tel: +356 2295500
Email: enquiry@rews.org.mt www.rews.org.mt

Biofuels and Bioliquids Market Regulations – S.L. 545.15

APPLICATION FOR THE GRANTING, RENEWAL OR TRANSFER OF AN AUTHORISATION TO CARRY OUT THE ACTIVITY OF A BIOFUELS AND, OR BIOLIQUIDS OPERATOR

1.0 Application Type (*Please tick "✓" against the appropriate box)*

☐ Granting of Authorisation	☐ Renewal	☐ Transfer
☐ Biofuels[1]	☐ Bioliquids[2]	

Type of Biofuel/ Bioliquid	Quality Standard
Example: Biodiesel/FAME	*Example: EN 14214*

2.0 Details of the Applicant

Please insert your personal details if applying as an individual. If the application is being submitted on behalf of a Company or a Legal Organisation, the details of the Legal Representative shall be inserted instead.

Full Name of Individual or Legal Representative:			Contact Address:
I.D. / Passport No.:	Tel. No. (Fixed Line):	Tel. No. (Mobile):	
Email:			
Name of Company / Legal Organisation *(if applicable)*:			
Company (or equivalent) Reg. No. (*if applicable*):			

[1] Biofuel means liquid or gaseous fuel for transport produced and composed from biomass.
[2] Bioliquid means liquid fuel produced from energy purposes and composed from biomass other than transport, including electricity and heating and cooling.

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3.0 Details of current Biofuels and, or Bioliquids Operator (transferor)

Section to be filled-in in the case of a TRANSFER application ONLY. In the case the current biofuels and, or bioliquids operator is a Company or a Legal Organisation the details of the Legal Representative shall be filled in. Cross out or leave blank if not applicable

Authorisation No.:			Contact Address:
Full Name of Individual or Legal Representative:			
I.D. / Passport No.:	Tel. No. (Fixed Line):	Tel. No. (Mobile):	
Name of Company / Legal Organisation *(if applicable)*:			
Email:			Company (or equivalent) Reg. No. (*if applicable*):

Declaration of current authorised Biofuels and, or Bioliquids Operator *(delete as applicable):*

I, the above Biofuels and, or Bioliquids Operator declare that I give my unconditional consent to the transfer of the above-mentioned authorisation to the third party as indicated in section 2.0 above. I understand that this eventual transfer (if any) does not exonerate me from fulfilling any obligations arising from any authorisation or any applicable law including the payment of any amount due to the Regulator.

_____ ____/____/____
Signature of current biofuels and, or bioliquids operator Date

4.0 Operational Details and Requirements[3]

As a Biofuels and, or Bioliquids Operator I intend to carry out the following: [Please tick "✓ " against the appropriate box(es)]

4.1. ☐ Import and, or wholesale biofuels and, or bioliquids in excess of 2,000 litres in the course of a calendar year

4.2. ☐ Produce and, or blend biofuels and, or bioliquids. in excess of 2,000 litres in the course of a calendar year

4.3. ☐ Carry out the activity of a Distributor exclusively for biofuels and, or bioliquids

4.4. ☐ Operate a retail station exclusively with biofuels and, or bioliquids.

4.5. ☐ Fixed storage of biofuels and, or bioliquids for own use and/or third party use – also applicable to any of the points 4.1 to 4.5 above

5.0 Documentation

Please submit the following documentation:

☐ A copy of the identity card or passport of the applicant or the Legal Representative in the case of a company / Legal Organisation.

☐ An original copy of a Police conduct certificate dated not older than 3 months from the date of this application. In case of companies, certificate is required for all the directors.

[3] The applicant may be required to be in possession of other authorisation(s) relevant to the operational activity intended to be carried out in order to process this application.

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6.0 Further Documentation (Import / Wholesale / Produce / Blend)

Please submit ONLY if section 4.1 and/or 4.2 is marked.

☐ Business Plan should include detailed propose operations including financial projections with a three year projection, including information on the envisaged raw material to be used and the sustainability of the biofuel/bioliquid. The Business Plan should meet the requirements of the '**REWS Manual of Procedures – Business and Operational Plan Minimum Requirements**' [4]

☐ PA Permit (if applicable).[5]

7.0 Further Documentation (Distribution of biofuel/bioliquid)

Please fill-in ONLY if section 4.3 is marked (use separate sheets if applicable).

Vehicle No. Plate:	Intended Fuel Load: ☐ Biofuel ☐ Bioliquid	Vehicle Parking Address[6]
Registration Date:		
Is the vehicle used to transport other fuel? ☐ Yes ☐ No		If Yes: Authorisation Number: (Please Specify)

7.1. Documentation

Please submit the following documentation:

☐ A copy of the Insurance Schedule and its respective Insurance Policy details indicating the liability coverage to third parties against bodily injury and property damage covering all the vehicle parking sites indicated in 7.0 above.

8.0 Further Documentation (Retail Station)

Please fill-in ONLY if section 4.4 is marked.

Address of the Biofuel and/or Bioliquid Retail Station:	No. of Dispensers:
	Total No. of nozzles:

8.1. Documentation

Please submit the following documentation:

☐ PA Permit of the development (if applicable).[5]

At the Design Stage in the case of a new facility:

☐ Technical Proposal compiled by the Competent Person indicating the proposed design details of the new Biofuel and/or Bioliquid Retail Station.

Upon Completion of the new facility:

☐ Commissioning Report[7] by the Competent Person of the Biofuel and/or Bioliquid Retail Station.

☐ A copy of the Insurance Schedule and its respective Insurance Policy details indicating the liability of the coverage to third parties against

[4] Please refer to REWS website https://www.rews.org.mt/services/authorisation-to-carry-out-the-activity-of-a-biofuels-and-or-bioliquids-operator/ for document entitled *'REWS Manual of Procedures – Business and Operational Plan Minimum Requirements'*.
[5] In cases where PA Compliance Certificate is not deemed necessary an architect declaration should be submitted.
[6] Please insert address where vehicle is parked when not in service.
[7] Please refer to REWS website (http://www.rews.org.mt/#/en/a/70-fuels) for document entitled '*Biofuel/Bioliquid Facility Commissioning Report for Retail Station'*.

bodily injury and property damage caused by the storage of biofuel and/or bioliquid and the associated operations of the Storage Facility.

9.0 Further Documentation

Please fill-in ONLY if storage is involved in any of the above sections (Section 4.1- Section 4.5).

Address of Storage Facility:	Purpose of Storage *(Please tick "✓" as appropriate)*: ☐ On behalf of Third Parties ☐ For the purpose of Wholesale ☐ For own use within the Plant ☐ For the purpose of Retail ☐ Other (Please specify): ……

9.1. *Please indicate details of Storage Tanks:*

(Please attach a separate sheet to the application form if necessary)

Tank No.	Tank Max. Capacity (cubic meters)	Intended Tank Contents (biofuel/bioliquid Type)	Resultant Tank Tonnage (Tonnes)	Estimated Annual Throughput (Tonnes per year)

9.2 Documentation

Please submit the following documentation:

☐ Business Plan with a three year projection of the proposed operations including financial projections. The Business Plan should meet the requirements of the '**REWS Manual of Procedures – Business and Operational Plan Minimum Requirements**'[4]

At the Design Stage in the case of a new Storage:

☐ Technical Proposal compiled by the Competent Person indicating the proposed design details of the Storage Facility.

Upon Completion of the new Storage:

☐ PA Permit of the development covering the Storage Facility (if applicable).[5]

☐ Commissioning Report[8] compiled by the Competent Person of the Biofuel and/or Bioliquid Storage Facility.

☐ A copy of the Insurance Schedule and its respective Insurance Policy details indicating the liability coverage to third parties against bodily injury and property damage caused by the storage of biofuel and/or bioliquids and the associated operations of the Storage Facility.

10.0 Declaration of the Applicant[9]

I, the undersigned applicant, hereby confirm that the information contained in this application (including any documents submitted) is true and correct, and that it represents accurately the information being requested.

I undertake to inform the Regulator for Energy and Water Services of any changes in the information that may occur from time to time and contained in this application, and documentation required to be submitted with this application. I also authorise the Regulator for Energy and Water Services to carry out the necessary investigations in order to verify this information. I also undertake to give any other information that may, from time to time, be requested by the Authority.

I understand that with the granting of the authorisation being applied for, I shall automatically be subjected to the conditions of the authorisation issued by the Regulator. I also understand that the conditions listed in the authorisation may be modified as prescribed by law. I undertake to abide by any approved standards, Codes of Practice, authorisation conditions or requirements of the Regulator with regard to the activity being authorised.

[8] Please refer to REWS website (http://www.rews.org.mt/#/en/a/70-fuels) for document entitled '*Biofuel/Bioliquid Facility Commissioning Report for Storage Facility*.

[9] In the case when the applicant is a Company / Legal Organisation, the Legal Representative is also making the declaration on behalf of the directors of the Company / Legal Organisation.

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I understand that the granting of the authorisation being applied for will not exonerate me from obtaining and, or maintaining any other authorisation, licence or permit as required under any law or legal obligation. I understand that the Regulator may suspend or revoke my authorisation should it transpire that the information submitted in this application is not correct, and, or if I fail to abide with any approved standards, Codes of Practice, conditions or requirements of the Regulator.

I declare that I have NOT been found guilty and, or have NOT been convicted of a criminal offence and, or have NOT been subject to any form of enforcement action by any official authority in the past 5 years and, or there are NO pending charges against me.

I declare that I have NEVER had a licence or permit and, or other form of registration of any kind refused, suspended, revoked or cancelled by any regulatory authority.

_____ ____/____/____
Signature of applicant (in agreement of all of the above in its entirety) Date

11.0 Data Protection Notice

In processing your personal data, the Regulator will comply with binding legislative requirements imposed by the General Data Protection Regulation EU 2016/679 (the "GDPR") and national Maltese law requiring an adequate data protection standard.

The processing of your personal data by the Regulator shall be done in the performance of a task carried out in the public interest or in the exercise of official authority vested in the Regulator and, or in compliance with a legal obligation.

In terms of these legal bases, the Regulator sometimes shares your personal information with third parties, including Government Departments (such as the Department of Customs, the Department of Health, the Civil Protection Department), other regulatory authorities (such as the Transport Authority, the Occupational Health and Safety Authority, the Planning Authority, the Environment and Resources Authority, the Malta Competition and Consumer Affairs Authority) and other Government Agencies and entities such as the Energy and Water Agency and the National Statistics Office.

You may access the Regulator's Data Privacy Policy at: https://www.rews.org.mt/#/en/a/51-privacy-policy

12.0 Application Fee

The application fee (non-refundable) for this application € 50 (Fifty Euros).

For office use

Received by: _____ Official stamp:

Date: ____/____/____