**Petroleum for the Inland (Retail) Fuel Market Regulations – S.L. 545.22**

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| Splash Load Request[[1]](#footnote-1) for Petroleum-Filling Stations (Commercial Site) |

1. **General**

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| Reference No.:       | Date:       |
| **APPLICANT DETAILS[[2]](#footnote-2)** | **PETROLEUM-FILLING STATION DETAILS** |
| Name:       | Trade Name of Petroleum-Filling Station (Commercial Site):      |
| Contact Address:      | Address of Petroleum-Filling Station (Commercial Site):      |
| Land Line No.:      | Mobile No.:      | Land Line No.:      | Email address:      |

1. **Competent Person details:**

|  |  |  |
| --- | --- | --- |
| Full Name:      | ID Card / Passport No.:      | REWS Competent person No.:      |
| Land Line Tel. No.:      | Mobile No.:      | Email address:       |

1. **Tank and Dispenser details:**

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| **Details on Tanks:** |
| **Tank No:** | **Fuel Type:** | **Tank Capacity (Litres):** | **Splash load requirement[[3]](#footnote-3) (Litres):** | **Dispenser No(s):** |
| 1 |       |       |       |       |
| 2 |       |       |       |       |
| 3 |       |       |       |       |
| 4 |       |       |       |       |
| 5 |       |       |       |       |
| 6 |       |       |       |       |
| 7 |       |       |       |       |
| 8 |       |       |       |       |
| 9 |       |       |       |       |
| 10 |       |       |       |       |
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| **Details on Dispensers:** |
| **Dispenser No:** | **No of Nozzles:** | **Manufacturer:** | **Model No:** | **Serial No:** |
|       |       |       |       |       |
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1. **Summary of fuel quantities per fuel type required:**

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| --- | --- |
| **Fuel Type** | **Quantity** |
| [ ]  EN 590 |       |
| [ ]  EN 228 |       |
| [ ]        |       |
| [ ]        |       |

1. **Attachments**

The following documents are hereby being attached with this request:

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| **Document[[4]](#footnote-4):** |
| [ ]  | * 1. Electrical Test Certificate
 |       |
| [ ]  | * 1. Hazardous Zone drawing
 |       |
| [ ]  | * 1. Operating Procedures to cover Delivery
 |       |
| [ ]  | * 1. Operating Procedures to cover Dispensing
 |       |
| [ ]  | * 1. Operating Procedures to cover Emergency Procedures
 |       |
| [ ]  | * 1. Operating Procedures to cover Contractors on site
 |       |
| [ ]  | * 1. Training Record sheet for personnel operating the Petroleum-Filling Station (Commercial Site)
 |       |
| [ ]  | * 1. Insurance Schedule and its respective Insurance Policy details covering the Petroleum-Filling Station (Commercial Site)
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| [ ]  | * 1.
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| [ ]  | * 1.
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| [ ]  | * 1.
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1. **Declaration by the Competent Person**

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| I, the undersigned Competent Person whose full details are given in Section 2.0, hereby confirm that with reference to the Petroleum-Filling Station (Commercial Site) indicated and described in Section 1.0:[ ]  All equipment in the hazardous zones 0 and 1 is ATEX compliant and has been installed correctly and has been tested and operates as intended;[ ]  Gutters are clean, leak-proof and all pipework leading to the interceptor tank have been properly connected and tested for leaks;[ ]  Oil/water interceptor(s) is/are fully functional;[ ]  The road tanker delivery stand is appropriate for fuel delivery and is impermeable;[ ]  System has been successfully tested for leaks and leak detection system is fully functional;[ ]  Tank access chambers are leak proof and all ducts leading to buildings are sealed;[ ]  Personnel have been trained to a satisfactory level in the necessary operating procedures and equipment used for this Petroleum-Filling Station (Commercial Site).Furthermore during the actual fuel delivery I shall be physically present on-site to ensure that:[ ]  There are no sources of fuel ignition present;[ ]  There are no construction vehicles and / or other contractors present carrying out any form of work within the Petroleum-Filling Station (Commercial Site) precincts;[ ]  All exit and entry points will be kept clear;[ ]  The necessary number of fire-extinguishers, spill kits and sand buckets are presentI also hereby declare that I have inspected the Petroleum-Filling Station (Commercial Site) described in Section 1.0 on the \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ and have found its design and installation to be fully in conformity with the requirements laid down in the latest issue of the ‘Design, construction, modification, maintenance and decommissioning of filling stations’ jointly published by the APEA and Energy Institute and any other relevant bye-laws, regulations and legislation in force.*Please tick* ***one*** *from the below as appropriate:*[ ]  I also declare that the design and installation of this Petroleum-Filling Station (Commercial Site) has been carried out according to the ‘*Technical Proposal Supporting Document for the Design / Material Alteration of a Petroleum-Filling Station (Commercial Site)*’, technical report(s) and drawings presented as accepted by the REWS on the \_\_\_\_/\_\_\_\_\_/\_\_\_\_\_;[ ]  Since there have been some changes to the design and installation of this Petroleum-Filling Station (Commercial Site) compared to the original drawings, a number of updated drawings as listed in Section 5.0 have been included for REWS’s consideration.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature[[5]](#footnote-5) of Competent Person & Date Official Rubber Stamp of the Competent Person |

1. **Data Protection Notice**

In processing your personal data, the Regulator will comply with binding legislative requirements imposed by the General Data Protection Regulation EU 2016/679 (the “GDPR”) and national Maltese law requiring an adequate data protection standard.

The processing of your personal data by the Regulator shall be done in the performance of a task carried out in the public interest or in the exercise of official authority vested in the Regulator and, or in compliance with a legal obligation.

In terms of these legal bases, the Regulator sometimes shares your personal information with third parties, including Government Departments (such as the Department of Customs, the Department of Health, the Civil Protection Department), other regulatory authorities (such as the Transport Authority, the Occupational Health and Safety Authority, the Planning Authority, the Environment and Resources Authority, the Malta Competition and Consumer Affairs Authority) and other Government Agencies and entities such as the Energy and Water Agency and the National Statistics Office.

You may access the Regulator’s Data Privacy Policy at: <https://www.rews.org.mt/#/en/a/51-privacy-policy>

1. This ‘*Splash Load Request for Petroleum-Filling Stations* *(Commercial Site)*’ is to be filled in electronically and printed by the Competent Person and subsequently sent to the Regulator for Energy and Water Services together with a covering letter and the requested documentation for evaluation. [↑](#footnote-ref-1)
2. The applicant is the person applying with the Regulator to be issued with a REWS authorisation to operate the petroleum-filling station. [↑](#footnote-ref-2)
3. Splash load shall not exceed 1/6th of the total tank capacity [↑](#footnote-ref-3)
4. Any updated drawings referring to the design of the Petroleum-Filling Station (Commercial Site) have to be presented at this stage. [↑](#footnote-ref-4)
5. To be signed in wet ink. [↑](#footnote-ref-5)