REGULATOR FOR ENERGY & WATER SERVICES
Zentrum, Business Centre, Level 1, Mdina Road, Qormi QRM 9010, Malta
Tel: +356 22955000
Email: enquiry@rews.org.mt www.rews.org.mt

Liquefied Petroleum Gas Market Regulations – S.L. 545.20

APPLICATION FOR THE GRANTING, RENEWAL OR TRANSFER OF AN AUTHORISATION TO OPERATE A SECONDARY STORAGE FACILITY OF LPG

1.0 Application Type

Please tick "✓" against the appropriate box:

☐ Granting	☐ Renewal	☐ Transfer	☐ Notification

2.0 Details of the Applicant

Please insert your personal details if applying as an individual. If the application is being submitted on behalf of a Company or a Legal Organisation, the details of the Legal Representative shall be inserted instead.

Full Name of Individual or Legal Representative:			Contact Address:
I.D. / Passport No.:	Tel. No. (Fixed Line):	Tel. No. (Mobile):	
Email:			
Name of Company / Legal Organisation *(if applicable)*:			
Company (or equivalent) Reg. No. (*if applicable*):			

3.0 Details of current Authorised Person (transferor)

Section to be filled-in in the case of a TRANSFER application ONLY. In the case the current authorised provider is a Company or a Legal Organisation the details of the Legal Representative shall be filled in. Leave blank if n/a.

REWS Authorisation No.:			Contact Address:
Full Name of Individual or Legal Representative:			
I.D. / Passport No.:	Tel. No. (Fixed Line):	Tel. No. (Mobile):	
Name of Company / Legal Organisation *(if applicable)*:			
Email:			Company (or equivalent) Reg. No. (*if applicable*):

Declaration of current authorised person:

I, the undersigned authorised person declare that I give my unconditional consent to the transfer of the above-mentioned authorisation to the third party as indicated in section 2.0 above. I understand that this eventual transfer (if any) does not exonerate me from fulfilling any obligations arising from any authorisation or any applicable law including the payment of any amount due to the Regulator.

_____ Signature of current authorised person

____/____/____ Date

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4.0 Operational Details

Please indicate details on the Bulk LPG Tanks of the Secondary Storage Facility:

Address of proposed Installation Site of Bulk Tanks:	Category: ☐ Domestic ☐ Industrial ☐ Commercial Estimated annual LPG throughput (tonnes of LPG per annum):

Tank No.	Holding Maximum Liquid Capacity (Litres)	Vaporiser Type *(if applicable)*	Vaporiser Flow Rate (Litres / minute) *(if applicable)*	Tank Location	Intended Use[1]
				☐ Above Ground ☐ Buried / Mounded	
				☐ Above Ground ☐ Buried / Mounded	
				☐ Above Ground ☐ Buried / Mounded	
				☐ Above Ground ☐ Buried / Mounded	

Please indicate details Interconnected LPG cylinders (if applicable):

Address of proposed Installation Site of LPG Interconnected cylinders:	Category: ☐ Domestic ☐ Industrial ☐ Commercial Estimated annual LPG throughput (tonnes of LPG per annum):

Number of Cylinders:	Total weight (Kg):	Number of Interconnected cylinders:	Purpose of Use[1]

5.0 Documentation

The Regulator reserves the right to request the submission of any other document not listed hereunder.

Please submit the following documentation:

Required in all cases:

5.1. ☐ A copy of the identity card or passport of the applicant or all the Legal Representatives and all the directors in the case of a company / Legal Organisation;

5.2. ☐ In case of an industrial / commercial category in section 4 of application form, a recent (< 3months old) police conduct certificate of the applicant. In the case of a company/ Legal Organisation, the police conduct certificate of all the Legal Representatives and all the Directors;

Required in case of a <u>Notification</u> to operate secondary storage facility of LPG consisting of six, but of not more than eight interconnected portable LPG cylinders

5.3 ☐ Commissioning Report prepared by a REWS approved competent person of the LPG Secondary Storage Facility

[1] List purpose of use of the mentioned fuel (e.g. stand-by electricity generation, water heating, central heating, furnace heating, cooking etc.)

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Required in case of a Granting of an Authorisation to operate an LPG Secondary Storage:

At the Design Stage of the proposed LPG Secondary Storage Facility:

5.4. ☐ 2 copies of the Technical Proposal compiled by the Competent Person indicating the proposed design details;

5.5. ☐ Detailed site plan together with photos of the site being proposed for the LPG storage.

Upon Completion of the new LPG Secondary Storage Facility:

5.6. ☐ PA Approval of the development covering the LPG Secondary Storage Facility

5.7. ☐ Commissioning Report prepared by a REWS approved competent person of the LPG Secondary Storage Facility together with photos of the installation.

5.8. ☐ A copy of the Insurance Schedule and its respective Insurance Policy details indicating the liability coverage to third parties against bodily injury and property damage caused by the storage of LPG and the associated operations of the LPG Secondary Storage Facility.

5.9. ☐ A copy of the maintenance service contract which is to include a provision for an emergency service or a copy of the maintenance schedule and emergency service procedures together with any associated training records.

5.10.☐ Written Scheme prepared by a REWS approved competent person.

5.11.☐ Copy of the manufacturer certificate of the tank or the requalification document as per Pressure Equipment Directive (PED) (2014/68/EU).

Required in case of a Renewal of an existing authorised LPG Secondary Storage:

5.12.☐ Clear photo of the nameplate of the LPG tank installed.

5.13.☐ Copy of the manufacturer certificate of the tank or the requalification document as per Pressure Equipment Directive (PED) (2014/68/EU).

5.14.☐ Copy of the insurance schedule and its respective insurance policy details indicating the liability coverage to property damage caused by the storage of LPG and the associated operations of the LPG secondary storage facility.

5.15.☐ Copy of the maintenance service contract which is to include a provision for an emergency service or a copy of the emergency service procedures together with any associated training records.

5.16.☐ Updated written scheme prepared by the REWS approved competent person.

5.17.☐ Updated periodic inspection report prepared by the REWS approved competent person.

5.18.☐ Detailed site plan issued by the Land Registry indicating the exact location of the tank in x and y coordinates.

5.19.☐ Declaration from the REWS approved competent person stating that:

- Any special conditions listed in the original authorisation were adhered to;
- Any corrective actions listed in the latest periodic inspection report were implemented;
- Existing LPG installation is as per Codes of Practice (CoPs). If not, REWS approved competent person is to propose a number of mitigation measures.

Required in case of a Transfer of an existing LPG Secondary Storage:

5.20. ☐ A copy of the Insurance Schedule and its respective Insurance Policy details indicating the liability coverage to third parties against bodily injury and property damage caused by the storage of LPG and the associated operations of the LPG Secondary Storage Facility.

5.21. ☐ A copy of the maintenance service contract which is to include a provision for an emergency service or a copy of the maintenance schedule and emergency service procedures together with any associated training records.

5.22. ☐ Written Scheme prepared by a REWS approved competent person.

5.23. ☐ Periodic inspection report prepared by a REWS approved competent person.

5.24. ☐ Photos of the tank in place and a clear photo of the tank nameplate.

5.25. ☐ Copy of the manufacturer certificate of the tank or the requalification document as per Pressure Equipment Directive (PED) (2014/68/EU).

5.26. ☐ Detailed site plan issued by the Land Registry indicating the exact location of the tank in x and y coordinates.

Should there be any physical alterations to the authorised LPG Secondary Storage: Follow REWS - LPG procedures[2]

[2] Follow link: https://www.rews.org.mt/#/en/sdgr/235-authorisation-to-operate-secondary-storage-facility-of-lpg

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6.0 Declaration of the Applicant

- I, the undersigned applicant, hereby confirm that the information contained in this application (including any documents submitted) is true and correct, and that it represents accurately the information being requested.
- I undertake to inform the Regulator for Energy and Water Services of any changes in the information that may occur from time to time and contained in this application, and documentation required to be submitted with this application. I also authorise the Regulator for Energy and Water Services to carry out the necessary investigations in order to verify this information. I also undertake to give any other information that may, from time to time, be requested by the Regulator.
- I understand that with the granting of the authorisation being applied for, I shall automatically be subjected to the conditions of the authorisation issued by the Regulator. I also understand that the conditions listed in the authorisation may be modified as prescribed by law. I undertake to abide by any approved standards, Codes of Practice, authorisation conditions or requirements of the Regulator with regard to the activity being authorised.
- I understand that the granting of the authorisation being applied for will not exonerate me from obtaining and, or maintaining any other authorisation, licence or permit as required under any law or legal obligation. I understand that the Regulator may suspend or revoke my authorisation should it transpire that the information submitted in this application is not correct, and, or if I fail to abide with any approved standards, Codes of Practice, conditions or requirements of the Regulator, and for any other reason referred to in regulation 17 of the *Liquified Petroleum Gas Market Regulations S.L. 545.20)*.
- I declare that I have NOT been found guilty and or have NOT been convicted of a criminal offence and, or have NOT been subject to any form of enforcement action by any official authority in the past 5 years and, or there are NO pending charges against me.
- I declare that I have NEVER had a licence or permit and, or other form of registration of any kind refused, suspended, revoked or cancelled by any regulatory authority.

_____ ____/____/____

Signature of Individual or legal representative/s[3] Date
(in agreement of all of the above in its entirety)

7.0 Application Fee

The non-refundable application fee for this application is **€50 (fifty euro)**. Not applicable for notification process.

8.0 Data Protection Notice

In processing your personal data, the Regulator will comply with binding legislative requirements imposed by the General Data Protection Regulation EU 2016/679 (the "GDPR") and national Maltese law requiring an adequate data protection standard.

The processing of your personal data by the Regulator shall be done in the exercise of official authority vested in the Regulator and, or in compliance with a legal obligation.

In terms of these legal bases, the Regulator processes your personal information with the Department of Customs, the Department of Health, the Civil Protection Department, the Transport Authority, the Occupational Health and Safety Authority, the Planning Authority, the Environment and Resources Authority, the Malta Competition and Consumer Affairs Authority, the Energy and Water Agency and the National Statistics Office.

You may access the Regulator's Data Privacy Policy at: https://www.rews.org.mt/#/en/a/51-privacy-policy.

[3] Should there be more than one Legal Representative of the Company, please include details in separate sheets.