

## Registration of Courses leading to Certification of Installers of small scale biomass boilers & stoves, solar PV & thermal systems, shallow geothermal & heat pumps, energy auditors, energy managers and providers of energy services – G.N. 1302 of 2014

### APPLICATION FOR THE REGISTRATION OF TRAINING PROVIDERS AND RELATED COURSES

#### 1. Application Category

Please tick "✓" against the appropriate box:

|   |   |  |  |   |   |  |
|---|---|--|--|---|---|--|
| <input type="checkbox"/> Small Scale Biomass boilers & stoves | <input type="checkbox"/> Photovoltaic Systems | <input type="checkbox"/> Solar Thermal Systems | <input type="checkbox"/> Shallow Geothermal & Heat Pumps | <input type="checkbox"/> Energy Auditors <sup>1</sup> (non-buildings) | <input type="checkbox"/> Energy Manager | <input type="checkbox"/> Energy Service Provider |
|---|---|--|--|---|---|--|

#### Applicants' Details

2. Name of the Education and Training Provider:

3. Address :

4. \* License No:

(Attach a copy of the License)

#### 5. Legal representative(s) of Education and Training Provider

| Name: | ID / Passport no: | Contact No: | e/mail: |
|-------|-------------------|-------------|---------|
|       |                   |             |         |
|       |                   |             |         |
|       |                   |             |         |

\*License number is not required for University of Malta and the Malta Council of Arts Science and Technology, these institutions being established under the Education Act

#### Applied Course Details

6. Title of Qualification :

7. MQF Level :

8. Course Reference no:

9. NCFHE # statement of recognition of the course

☐ Yes ☐ No  
(Attach a copy of the statement of recognition)

(Attach a copy of the statement of

NCFHE # is the National Commission for Further & Higher Education

<sup>1</sup> Does not lead to certification as an EPB assessor under S.L.513.01



## 10. Declaration of the Legal Representative(s)

- i) I / We, the undersigned signatory(ies), hereby confirm that the information contained in this application (including any documents submitted) is true and correct, and that it represents accurately the information being requested.
- ii) I / We undertake to inform the Regulator for Energy and Water Services of any changes in the information that may occur from time to time and contained in this application, and documentation required to be submitted with this application. I / We also authorise the Regulator for Energy and Water Services to carry out the necessary investigations in order to verify this information. I / We also undertake to give any other information that may, from time to time, be requested by the Regulator.
- iii) I / We hereby declare that:
- Our training has the necessary facilities to provide both theoretical and practical training;<sup>2</sup>
  - Our training will include both theory and practical sessions and assessments<sup>3</sup>;
  - The course assessment shall take the form of an examination at the end of the course;
  - Our training will offer shorter refresher updating courses to installers whose certification has expired;
  - The students enrolled in the course would have the entry requirements and prerequisites defined in Article (11) of the "Scheme for the registration of training courses leading to the certification of Renewable Energy Systems installers and providers of energy services , energy auditors and energy managers" by the time of their certification.
  - The course contents cover as a minimum, the topics and requirements defined in Article (12) of the "Scheme for the registration of training courses leading to the certification of Renewable Energy Systems installers and providers of energy services, energy auditors and energy managers".
  - The students will be provided with a Certificate by our training Institution on their successful completion of the course.
  - A list of the Certified Installers should be communicated to the Regulator for Energy and Water Services after the completion of the course. This list will include the course reference number, the student's name & surname, ID / Passport number, contact address, telephone or mobile number, certificate number and date of issue.

| Signature<br>(in agreement of all of<br>the above in its entirety) | Full Name(s) of Signatory/<br>Signatories: | Position held | Identity Card / Passport No.: | Contact Telephone<br>/Mobile No.: |
|--|--|---------------|-------------------------------|-----------------------------------|
|  |  |               |                               |                                   |
|  |  |               |                               |                                   |
|  |  |               |                               |                                   |

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\_\_\_\_/\_\_\_\_/\_\_\_\_

Date

## Data Protection Notice

In processing your personal data, the Regulator will comply with binding legislative requirements imposed by the General Data Protection Regulation EU 2016/679 (the "GDPR") and national Maltese law requiring an adequate data protection standard.

The processing of your personal data by the Regulator shall be done in the performance of a task carried out in the public interest or in the exercise of official authority vested in the Regulator and, or in compliance with a legal obligation.

In terms of these legal bases, the Regulator sometimes shares your personal information with third parties, including Enemalta PLC, Government Departments (such as the Department of Customs, the Department of Health, the Civil Protection Department), other regulatory authorities (such as the Transport Authority, the Occupational Health and Safety Authority, the Planning Authority, the Environment and Resources Authority, the Malta Competition and Consumer Affairs Authority) and other Government Agencies and entities such as the Energy and Water Agency and the National Statistics Office.

<sup>2</sup> Practical training facilities may be excluded for energy auditors, energy managers and for providers of energy services;

<sup>3</sup> Practical sessions are excluded for energy auditors, energy managers and for providers of energy services.

You may access the Regulator's Data Privacy Policy at: <https://www.rews.org.mt/#/en/a/51-privacy-policy>

## 11. Documentation

*Please submit the following documentation:*

- a. ☐ Copy(ies) of the identity card(s) or passport(s) of the Legal Representative(s).
- b. ☐ A copy of a valid Tuition License issued by NCFHE. (Not applicable to the UoM and MCAST)
- c. ☐ A copy of a valid Statement of Recognition issued by the NCFHE.

*NCFHE # is the National Commission for Further & Higher Education*

### For office use

Received and checked by: \_\_\_\_\_

Official stamp:

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_