

Petroleum for the Inland (Retail) Fuel Market Regulations – S.L. 545.22

NOTIFICATION / APPLICATION FOR THE GRANTING, RENEWAL OR TRANSFER OF AN AUTHORISATION TO OPERATE A SECONDARY STORAGE FACILITY OF PETROLEUM

1.0 Application Type

Please tick “✓” against the appropriate box:

☐ Notification¹

☐ Granting²

☐ Renewal

☐ Transfer

2.0 Details of the Applicant

Please insert your personal details if applying as an individual. If the application is being submitted on behalf of a Company or a Legal Organisation, the details of the Legal Representative³ shall be filled in instead.

Full Name of Individual or Legal Representative:

Contact Address:

ID / Passport No.:

Tel. No. (Fixed Line):

Tel. No. (Mobile):

Email address:

Name of Company / Legal Organisation (if applicable):

Company (or equivalent) Reg. No. (if applicable):

¹ Applicable for:

- Class 1 fuels in storages with tanks having a combined volume greater than 60 litres but less than 300 litres, as established by the **Petroleum for the Inland (Wholesale) Fuel Market, Bottling of LPG and Primary Storage Facilities Regulations – S.L. 545.17**;
- Class 2 fuels and/or Class 3 fuels in storages with tanks having a combined volume greater than 300 litres but not more than 3 000 litres. where
 - Class 1 means fuels having a flash point below 21 °C such as EN 228 (petrol), ethanol and bioethanol used for energy purposes;
 - Class 2 means fuels having a flash point above 21 °C but below 55 °C such as kerosene and jet fuel;
 - Class 3 means fuels having a flash point above 55 °C such as EN 590 (diesel), biodiesel.

² Applicable for Class 2 fuels and/or Class 3 fuels in storages with tanks having a combined volume greater than 3 000 litres.

³ If the company/legal organisation has more than one (1) legal representative, re-print this page as necessary and attach the additional sheet(s) to the application form. Each legal representative shall then fill in Section 2.0 on separate sheets.

3.0 Details of current Authorised Person (transferor)

Section to be filled-in ONLY in the case of a TRANSFER application. In the case the current authorised person is a Company or a Legal Organisation the details of the Legal Representative⁴ shall be filled in. Leave blank if n/a.

REWS Authorisation No.:			Contact Address:
Full Name of Individual or Legal Representative:			
ID / Passport No.:	Tel. No. (Fixed Line):	Tel. No. (Mobile):	
Name of Company / Legal Organisation (if applicable):			
Email address:			Company (or equivalent) Reg. No. (if applicable):

Declaration of current authorised person:

I, the undersigned authorised person declare that I give my unconditional consent to the transfer of the above-mentioned REWS authorisation to the third party as indicated in Section 2.0 above. I understand that this eventual transfer (if any) does not exonerate me from fulfilling any obligations arising from any authorisation or any applicable law including the payment of any amount due to the Regulator.

Signature of current authorised person

____/____/____
Date

4.0 Operational Details^{5,6}

Please indicate details on the tanks of the Secondary Storage Facility of Petroleum:

Address of installation site:				Estimated annual fuel throughput (litres of fuel per annum):
Tank No.	Tank Capacity (Litres)	Fuel Type	Tank Location	Intended Use ⁷
			<input type="checkbox"/> Above Ground <input type="checkbox"/> Buried / Mounded	
			<input type="checkbox"/> Above Ground <input type="checkbox"/> Buried / Mounded	
			<input type="checkbox"/> Above Ground <input type="checkbox"/> Buried / Mounded	
			<input type="checkbox"/> Above Ground <input type="checkbox"/> Buried / Mounded	
			<input type="checkbox"/> Above Ground <input type="checkbox"/> Buried / Mounded	
			<input type="checkbox"/> Above Ground <input type="checkbox"/> Buried / Mounded	
			<input type="checkbox"/> Above Ground <input type="checkbox"/> Buried / Mounded	

⁴ If the company/legal organisation has more than one (1) legal representative, re-print this page as necessary and attach the additional sheet(s) to the application form. Each legal representative shall then fill in and sign Section 3.0 on separate sheets.

⁵ If the total number of tanks exceeds eight (8), re-print this page as necessary, fill in the tank details and attach the additional sheet(s) to the application form.

⁶ Insert details of **all** fuel tanks, including tanks incorporated within equipment (e.g. stand-by generators, fire pumps, etc.)

⁷ List purpose of use of the mentioned fuel (e.g. own vehicle propulsion, stand-by electricity generation, water heating, central heating, furnace heating, cooking etc.)

5.0 Documentation⁸

Please submit the following documentation:

In the case of a **Notification⁹** or **Granting⁹** of an Authorisation of a fuel installation:

At the design stage of the Secondary Storage Facility of Petroleum:

- 5.1. ☐ A copy of the ID card/passport of the applicant/legal representative(s) of the company.
- 5.2. ☐ Technical Proposal¹⁰ compiled by the Competent Person¹¹ indicating the proposed design details of the fuel installation¹².

Upon completion of the Secondary Storage Facility of Petroleum:

- 5.3. ☐ Commissioning Report¹⁰ of the fuel installation compiled by the Competent Person¹¹.
- 5.4. ☐ *Secondary Storage Facility (Non-LPG) Commissioning Report Declaration^{10,13}* of the fuel installation compiled by the Competent Person¹¹.
- 5.5. ☐ A copy of the Insurance Schedule and its respective Insurance Policy details indicating the liability coverage to third parties against bodily injury and property damage caused by the storage of fuel and the associated operations of the Secondary Storage of Petroleum.
- 5.6. ☐ A copy of the PA approved permit of the development covering the fuel installation.

In the case of a **Renewal⁹** or **Transfer⁹** of an Authorisation of a fuel installation:

- 5.7. ☐ A copy of ID card/passport of the applicant/legal representative(s) of the company.
- 5.8. ☐ Inspection Report¹⁰ including a risk and safety assessment report of the fuel installation compiled by the Competent Person¹¹ together with photographs of the fuel Installation.
- 5.9. ☐ *Secondary Storage Facility (Non-LPG) Operational Details form^{10,13}* for the fuel installation compiled by the Competent Person¹¹.
- 5.10. ☐ A copy of the Insurance Schedule and its respective Insurance Policy details¹⁴ indicating the liability coverage to third parties against bodily injury and property damage caused by the storage of fuel and the associated operations of the Secondary Storage Facility.

In the case of a material alteration¹⁵ to the fuel installation:

At the design stage of a proposed material alteration (if applicable):

- 5.11. ☐ Technical Proposal¹⁰ compiled by the Competent Person¹¹ indicating the proposed design details of the new tank(s) and/or other equipment.

Upon completion of a proposed material alteration (if applicable):

- 5.12. ☐ Commissioning Report^{10,13} of the tank(s) and/or other equipment added to the fuel installation compiled by the Competent Person¹¹.
- 5.13. ☐ *Secondary Storage Facility (Non-LPG) Commissioning Report Declaration^{10,13}* of the tank(s) and/or other equipment added to the fuel installation compiled by the Competent Person¹¹.
- 5.14. ☐ A copy of the updated Insurance Schedule and its respective Insurance Policy details indicating the liability coverage to third parties against bodily injury and property damage caused by the storage of fuel and the associated operations of the Secondary Storage Facility, which also includes the added fuel tank(s) and/or other equipment.

Upon decommissioning of fuel tank(s), that is, when the tank(s) is/are fuel free and gas free (if applicable):

- 5.15. ☐ *Declaration by a Competent Person on the Decommissioning of an Authorised Petroleum-Filling Station (Retail or Commercial Site) or Secondary Storage Facility of Petroleum^{10,13}* compiled by the Competent Person¹¹.

⁸ The Regulator reserves the right to request the submission of any other document not listed in this section.

⁹ Please refer to Section 1.0 'Application Type'.

¹⁰ Only **original copies** of these documents, **signed in wet ink**, are accepted.

¹¹ Please refer to the REWS website (<https://www.rews.org.mt/#/en/a/436>) for the *List of Competent Persons in Petroleum Filling Stations/Secondary Storages of Liquid Petroleum*.

¹² Not required in case of a **Notification** of a fuel installation.

¹³ Please refer to the REWS website (<https://www.rews.org.mt/#/en/a/426>) for these documents.

¹⁴ In the case of a **Transfer** of an Authorisation, the insurance shall be issued on the names of the **new owner/operator**.

¹⁵ Applicable in the case of any alteration to a fuel installation for which there is an ongoing application/active authorisation with the Regulator. Alterations include changes, removal, repair, replacement, or cessation of use of any equipment, whether electrical or mechanical, which would affect the safe operation of the fuel installation, particularly changes to fuel tanks and/or their details as listed in Section 4.0.

6.0 Declaration of the Applicant

I, the undersigned applicant, hereby confirm that the information contained in this application (including any documents submitted) is true and correct, and that it represents accurately the information being requested.

I undertake to inform the Regulator for Energy and Water Services of any changes in the information that may occur from time to time and contained in this application, and documentation required to be submitted with this application. I also authorise the Regulator for Energy and Water Services to carry out the necessary investigations in order to verify this information. I also undertake to give any other information that may, from time to time, be requested by the Regulator.

I understand that with the granting of the authorisation being applied for, I shall automatically be subjected to the conditions of the authorisation¹⁶ issued by the Regulator. I also understand that the conditions listed in the authorisation may be modified as prescribed by law. I undertake to abide by any approved standards, Codes of Practice, authorisation conditions or requirements of the Regulator with regards to the activity being authorised.

I understand that the granting of the authorisation being applied for will not exonerate me from obtaining and, or maintaining any other authorisation, licence or permit as required under any law or legal obligation. I understand that the Regulator may suspend or revoke my authorisation should it transpire that the information submitted in this application is not correct, and, or if I fail to abide with any approved standards, Codes of Practice, conditions or requirements of the Regulator.

I declare that I have **NOT** been found guilty and, or have **NOT** been convicted of a criminal offence and, or have **NOT** been subject to any form of enforcement action by any official authority in the past 5 years and, or there are **NO** pending charges against me.

I declare that I have **NEVER** had a licence or permit and, or other form of registration of any kind refused, suspended, revoked or cancelled by any regulatory authority.

Signature of individual or legal representative(s)¹⁷
(in agreement of all of the above in its entirety)

Date

7.0 Application Fee

The non-refundable application fee of **€ 50 (fifty euro)** applies for an application for a Notification or for the Granting, Renewal or Transfer of an Authorisation. The non-refundable application fee of **€ 50 (fifty euro)** *may apply* in case of a resubmitted application due to material alteration¹⁵ if the alteration calls for a change in the application type from the Granting of an Authorisation to a Notification or vice versa.

8.0 Data Protection Notice

In processing your personal data, the Regulator will comply with binding legislative requirements imposed by the General Data Protection Regulation EU 2016/679 (the "GDPR") and national Maltese law requiring an adequate data protection standard.

The processing of your personal data by the Regulator shall be done in the exercise of official authority vested in the Regulator and, or in compliance with a legal obligation.

In terms of these legal bases, the Regulator processes your personal information with the Department of Customs, the Department of Health, the Civil Protection Department, the Transport Authority, the Occupational Health and Safety Authority, the Planning Authority, the Environment and Resources Authority, the Malta Competition and Consumer Affairs Authority, the Energy and Water Agency and the National Statistics Office.

You may access the Regulator's Data Privacy Policy at: <https://www.rews.org.mt/#/en/a/51-privacy-policy>.

¹⁶ Refer to the REWS website (<https://www.rews.org.mt/#/en/sdgr/239>) to view the Specimen Authorisation Conditions.

¹⁷ If the company/legal organisation has more than one (1) legal representative, re-print this page as necessary and attach the additional sheet(s) to the application form. Each legal representative shall then fill in and sign Section 6.0 on separate sheets.